

Module 12 - Motivating Checklist

How Well Are You Maintaining Motivation in the Workplace?

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|  | Yes | No |
| 1. Have you offered feedback and recognition to individuals who have been instrumental to successes to-date?
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| 1. Have you reported to the team about successes achieved so far and how they relate to the big picture?
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| 1. Have you celebrated successes and the accomplishment of major milestones?
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| 1. Have you spoken recently about the team’s ability to overcome problems?
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| 1. Have you spoken to team members about the importance of their work and how it relates to the Bank’s larger goals?
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| 1. Have you remembered to offer special rewards, such as food at team meetings, achievement awards, individual thank you’s, or gift cards?
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| *If you answered “no” to any question, consider adjusting your leadership strategy.* |